



General Services Administration
Federal Acquisition Service

AUTHORIZED FEDERAL SUPPLY SCHEDULE FSS PRICELIST

Online access to contract ordering information, terms and conditions, up-to-date pricing and the option to create an electronic delivery order are available through GSA Advantage!, a menu driven database system. The INTERNET address for GSA Advantage! is www.gsaadvantage.gov

Multiple Award Schedule (MAS)
FSC Group(s): Professional Services, Information Technology
FSC Class: DA01, R408

Small Business
Service-Disabled Veteran-Owned Small business
SBA Certified Small Disadvantaged business
SBA Certified 8(a) Firm

Contract Number: 47QRAA18D00DE

Contract Period: 08/02/2018 through 08/01/2028

FOXX PROFESSIONALS, LLC
13109 Water Fowl Way
Upper Marlboro, MD 20774-7005

Contract Administration:

Fred Collins
GSAInfo@FoxxPro.com
Tel: 301-213-1470
Fax: 301-218-1696
www.foxxprollc.com

Pricelist current through: Modification PS-0005, effective August 18, 2020 and PS-0006, effective August 2, 2023

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CUSTOMER INFORMATION

1a. AUTHORIZED SPECIAL ITEM NUMBERS (SINs):

| <u>SIN</u> | <u>DESCRIPTION</u> |
|-----------------|--|
| 54151S/54151SRC | IT Professional Services |
| 541611/541611RC | Management and Financial Consulting, Acquisition and Grants Management Support, and Business program and Project Management Services |
| OLM/OLMRC | Order Level Materials |

1b. Lowest Priced Service and Price for each Service Rate: See Pricing Page 12

1c. Labor Category Descriptions: See Page 5-12

2. MAXIMUM ORDER:

| <u>SIN</u> | <u>MAXIMUM ORDER</u> |
|-----------------|----------------------|
| 54151S/54151SRC | \$500,000.00 |
| 541611/541611RC | \$1,000,000.00 |
| OLM/OLMRC | \$250,000.00 |

3. MINIMUM ORDER LIMITATION: \$100

4. GEOGRAPHIC COVERAGE (DELIVERY AREA): Domestic

5. POINT OF PRODUCTION: United States

6. DISCOUNT FROM LIST PRICES or STATEMENT of NET PRICE: Prices shown are NET Prices; Basic Discounts have been deducted.

7. QUANTITY DISCOUNTS: None

8. PROMPT PAYMENT TERMS: Information for ordering offices: Prompt payment terms cannot be negotiated out of contractual agreement in exchange for other concessions. 0%; Net 30 Terms

9. FOREIGN ITEMS: None

10a. TIME OF DELIVERY: Not applicable to professional services.

10b. EXPEDITED DELIVERY: Contact Contractor

10c. OVERNIGHT AND 2-DAY DELIVERY: Contact Contractor

10d. URGENT REQUIREMENTS: Contact Contractor

11. F.O.B. POINT: Destination

12a. ORDERING ADDRESS:

ATTN: GSA Orders
FOXX PROFESSIONALS, LLC
13109 Water Fowl Way
Upper Marlboro, MD 20774 7005
GSAInfo@FoxxPro.com
Tel: 301-213-1470
Fax: 301-218-1696
www.foxxprollc.com

12b. ORDERING PROCEDURES: *See Federal Acquisition Regulation (FAR) 8.405-3*

13. PAYMENT ADDRESS(ES):

ATTN: Accounts Receivable
FOXX PROFESSIONALS, LLC
13109 Water Fowl Way
Upper Marlboro, MD 20774 7005
GSAInfo@FoxxPro.com
Tel: 301-213-1470
Fax: 301-218-1696
www.foxxprollc.com

14. WARRANTY PROVISION: Standard Commercial Warranty

15. EXPORT PACKING CHARGES: Not Applicable

16. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE AND REPAIR: NA

17. TERMS AND CONDITIONS OF INSTALLATION: Contact Contractor

18a. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS
PRICELISTS AND ANY DISCOUNTS FROM LIST PRICES: Contact Contractor

18b. TERMS AND CONDITIONS FOR ANY OTHER SERVICES: Contact Contractor

19. LIST OF SERVICE AND DISTRIBUTION POINTS: Contact Contractor

20. LIST OF PARTICIPATING DEALERS: Not Applicable

21. PREVENTIVE MAINTENANCE: Contact Contractor
 - 22a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g., RECYCLED CONTENT, ENERGY EFFICIENCY, AND/OR REDUCED POLLUTANTS): Not Applicable
 - 22b. SECTION 508 COMPLIANCE INFORMATION if applicable, indicate that Section 508 compliance information is available for the information and communications technology (ICT) products and services and show where full details can be found (e.g. contractor's website or other location). ICT accessibility standards can be found at: www.Section508.gov/: Not Applicable
 23. UNIQUE ENTITY IDENTIFIER (UEI) NUMBER: MFA8SY2JGKE4
 24. CONTRACTOR IS CURRENTLY REGISTERED IN THE SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE.
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GSA Labor Category Descriptions

541611 Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services

1. Acquisition Analyst

Provides acquisition life-cycle support to program teams or acquisition staff. Provides general support in the development and preparation of acquisition milestone documentation, acquisition planning, independent government cost estimates, development of requirements document (performance work statements, statements of work, and statement of objectives), quality assurance surveillance plans, performance measurement, market analyses, needs assessments, configuration management support, development of procedural/technical manuals, vendor management, and solicitation development

BA/BS or HS/GED with an additional 4 years of experience is required

4 years or more experience within a systems acquisition environment supporting the full range of acquisition activities.

2. Acquisition Consultant

Applies comprehensive knowledge of the Federal Acquisition Regulation and Departmental guidance to advise on strategies for improving acquisition support/quality management within the organization. Provide expert advice to senior acquisition leadership on strategies for achieving transformation level objectives within the organization; regularly devises innovative approaches for implementing new acquisition policy initiatives; designs and deploys leading edge measurement approaches for evaluating effectiveness of new policies and procedures. Uses quantitative analytical techniques to assess system acquisition process issues; develops risk reduction and risk mitigation approaches for enabling achievement of acquisition and program planning, control, and execution; assists Government procurement agencies in designing new and innovative acquisition vehicles across the entire spectrum of

contract types, solicitation types, and functional requirements approaches; assists in formulating source selection plans including evaluation factors and sub-factors; leads source selection teams to thoughtful outcomes; defines and designs criteria for determining benefit; designs and establishes processes for managing source selection activities, and post-award transition planning. **The Acquisition Consultant is capable of performing the duties of an Acquisition Analyst.**

BA/BS or HS/GED with an additional 4 years of experience is required

8 years or more experience within a systems acquisition environment supporting the full range of acquisition activities.

3. Acquisition SME

Applies comprehensive knowledge of the Federal Acquisition Regulation and Departmental guidance to advise on strategies for improving acquisition support/quality management within the organization. Provide expert advice to senior acquisition leadership on strategies for achieving transformation level objectives within the organization; regularly devises innovative approaches for implementing new acquisition policy initiatives; designs and deploys leading edge measurement approaches for evaluating effectiveness of new policies and procedures. Uses quantitative analytical techniques to assess system acquisition process issues; develops risk reduction and risk mitigation approaches for enabling achievement of acquisition and program planning, control, and execution; assists Government procurement agencies in designing new and innovative acquisition vehicles across the entire spectrum of contract types, solicitation types, and functional requirements approaches; assists in formulating source selection plans including evaluation factors and sub-factors; leads source selection teams to thoughtful outcomes; defines and designs criteria for determining benefit; designs and establishes processes for managing source selection activities, and post-award transition planning. **The Acquisition SME is capable of performing the duties of an Acquisition Analyst.**

BA/BS or HS/GED with an additional 4 years of experience is required

12 years or more experience within a systems acquisition environment supporting the full range of acquisition activities.

4. Administrative Support I

Performs administrative duties necessary to meet customer clerical and administrative needs. Assigned a wide variety of additional duties, based on vast knowledge of organization operations, such as preparing management status reports, producing presentations, data entry, documenting meeting minutes, proofreading, filing, preparing executive-level communications, and other administrative tasks. Employs basic knowledge of client policies and procedures.

High School

0-1 years' experience

5. Administrative Support II

Performs moderate administrative duties necessary to meet or exceed customer clerical and administrative needs. Assigned a wide variety of additional duties, based on vast knowledge of organization operations, such as preparing management status reports, producing presentations, data entry, documenting meeting minutes, proofreading, filing, preparing executive-level communications, and other administrative tasks. Employs basic knowledge of client policies and procedures.

High School

4 years' experience performing commensurate functions

6. Administrative Support III

Performs complex administrative duties necessary to meet or exceed customer clerical and administrative needs. Assigned a wide variety of additional duties, based on vast knowledge of organization operations, such as preparing management status reports, producing presentations, data entry, documenting meeting minutes, proofreading, filing, preparing executive-level communications, and other administrative tasks. Employs basic knowledge of client policies and procedures.

High School

8 years' experience performing commensurate functions

7. Analyst I

Works under general supervision to support analyst functions including data collection, interviewing, and data modeling. Possesses knowledge of applying analytic methodologies and principles to address client's needs. Conducts activities in support of project team's objectives. Gathers, analyzes, and produces content and data required for preparation of training materials and communication deliverables. May support program or project team requirement for financial tools, analysis, budgeting, acquisition, statistical process control, risk modeling and analysis, process modeling in simulation, strategic and business planning. Uses analytic techniques to help assess the impact of industry trends, policy or standard methodologies. Translates information into clear, legible documents to be used by client personnel at multiple levels. Prepares, disseminates and provides for the orderly safeguard of documentation. Demonstrates effective interpersonal and communication skills. Supervised by and works closely with senior Analysts and other project team leads.

BA/BS or HS/GED with an additional 4 years of experience is required

2 years of relevant analyst experience

8. Analyst II

Possesses demonstrated knowledge and experience in the application of analytic methodologies and principles to address client needs, evaluate project objectives and contribute to the implementation of strategic direction. Performs analyst functions including data collection, interviewing, data modeling, research and other analyst duties as assigned including support for surveying efforts. Additional duties may include leveraging knowledge of financial tools, analysis, budgeting, acquisition, cost control,

statistical process control, risk modeling and analysis, process modeling in simulation, strategic and business planning and creation of performance measurements to support project objectives. Conducts activities in support of project team's objectives. Demonstrates strong interpersonal and communications skills. Works closely with senior program and other project team members. May direct the activities of junior staff.

BA/BS or HS/GED with an additional 4 years of experience is required

4 years of relevant analyst experience

9. Analyst III

Demonstrates expertise developing and applying analytic methodologies and principles. Leads the application of analytic techniques and helps define project objectives and methodologies and principles. Resolves complex problems requiring an in-depth knowledge of strategic direction. Responsible for providing leadership, vision and insight to client and project teams centered on a broad range of knowledge areas including risk, budget, acquisition, financial analysis, and methodology. Resolves complex problems and supports recommended solutions requiring an in-depth knowledge of analytic methodologies and principles. May provide financial support for preparation of briefing materials and reviews, financial reports and other reports and recommendations supporting project financial health and risk management. Able to demonstrate managerial and supervisory skills necessary to direct the activities of junior Analysts or other staff on activities related to the application of analytical techniques and methodologies.

BA/BS or HS/GED with an additional 4 years of experience is required

8 years of relevant analyst experience

10. Project Manager

Responsible for the daily management and administration of small-scale project tasks. Develops detailed work plans and schedules. Assigns staff responsibilities and supervises all staff efforts. Maintains control over available resources as necessary to complete tasks in accordance with schedule milestones and budgetary constraints. Performs quality review of all work products. Interacts continually with customer representatives to present interim results, discuss concerns, and ensure total product/service satisfaction. The program manager maintains and manages the client interface at the senior levels of the client organization. Ensures program management methods are consistent with the principles and practices of the Program Management Body of Knowledge (PMBOK) Guide. PMP certification is desirable but not required for this position.

BA/BS or HS/GED with an additional 4 years of experience is required

4 years of relevant management experience

11. Program Manager I

Provides management for multiple projects/tasks, subcontracts, ongoing operational efforts and groups of personnel, or complex medium - scale project tasks. Reviews project proposal or plan to determine time

frame, funding limitations/requirements, resource requirements, and allocates resources for project phases. Develops detailed work plans and schedules. Assigns staff responsibilities and supervises all staff efforts. Maintains control over available resources as necessary to complete tasks in accordance with schedule milestones and budgetary constraints. Performs quality review of all work products. Interacts continually with customer representatives to present interim results, discuss concerns, and ensure total product/service satisfaction. The program manager maintains and manages the client interface at the senior levels of the client organization. Ensures program management methods are consistent with the principles and practices of the Program Management Body of Knowledge (PMBOK) Guide. PMP certification is desirable but not required for this position.

BA/BS or HS/GED with an additional 4 years of experience is required

6 years of relevant management experience

12. Program Manager II

Provides management for multiple projects/tasks, subcontracts, ongoing operational efforts and groups of personnel, or complex large – scale project tasks. Reviews project proposal or plan to determine time frame, funding limitations/requirements, resource requirements, and allocates resources for project phases. Develops detailed work plans and schedules. Assigns staff responsibilities and supervises all staff efforts. Maintains control over available resources as necessary to complete tasks in accordance with schedule milestones and budgetary constraints. Performs quality review of all work products. Interacts continually with customer representatives to present interim results, discuss concerns, and ensure total product/service satisfaction. The program manager maintains and manages the client interface at the senior levels of the client organization. Ensures program management methods are consistent with the principles and practices of the Program Management Body of Knowledge (PMBOK) Guide. PMP certification is desirable but not required for this position.

BA/BS or HS/GED with an additional 4 years of experience is required

8 years of relevant management experience

54151S Information Technology Professional Services

1. Help Desk Specialist I – Peak

Provides Tier-1 level Help Desk during Peak hours (6am to 6pm Sun-Sat). This includes support troubleshooting and resolving end user inquiries, problems, computer communication systems, printer configurations, internet, and network/intra-network problems. Troubleshoots system failure situations, uses diagnostic tools to isolate cause of problems between hardware, system software, and application programs; performs integrity tests and provides solutions using information technology best practice methodologies to restore operations. Answers phones at the IT Help Desk while providing front line phone support for computer software and hardware end users. Triage and enter all problems (whether resolved by the contractor or dispatched to another support specialist) into the ticketing tracking system. Problems that cannot be resolved are dispatched to the appropriate personnel according to standard

procedures. Aids in the relocation of all types of end user computer equipment as directed. Performs other duties as assigned.

AA/AS in computer science or other relevant discipline; If no AA/AS then 1 additional year of experience.

Minimum of 2 years field experience or in a related area

2. Help Desk Specialist I – Off Peak

Provides Tier-1 level Help Desk during Off Peak hours (6pm-6am Sun-Sat). Support includes troubleshooting and resolving end user inquiries, problems, computer communication systems, printer configurations, internet, and network/intra-network problems. Troubleshoots system failure situations, uses diagnostic tools to isolate cause of problems between hardware, system software, and application programs; performs integrity tests and provides solutions using information technology best practice methodologies to restore operations. Answers phones at the IT Help Desk while providing front line phone support for computer software and hardware end users. Triage and enter all problems (whether resolved by the contractor or dispatched to another support specialist) into the ticketing tracking system. Problems that cannot be resolved are dispatched to the appropriate personnel according to standard procedures. Aids in the relocation of all types of end user computer equipment as directed. Performs other duties as assigned.

AA/AS in computer science or other relevant discipline; If no AA/AS then 1 additional year of experience.

Minimum of 2 years field experience or in a related area

3. Help Desk System Support Specialist I Peak

Provides Tier-1 level Help Desk System Support during Peak Hours (6am to 6pm Sun-Sat). Includes resolution of end user inquiries, problems, computer communication systems, printer configurations, internet, and network/intra-network problems. Troubleshoots system failure situations, uses diagnostic tools to isolate cause of problems between hardware, system software, and application programs; performs integrity tests and provides solutions using information technology best practice methodologies to restore operations. May provide senior-level support to the IT Help Desk while providing front line phone support for computer software and hardware end users. Maintains incident tracking system records in a timely and efficient manner. Plan and monitor the optimizing of system operation and resource utilization and perform systems capacity analysis and planning. Provide preliminary end user training on use of agency computer systems. May provide guidance/training for less-experienced personnel. Familiar with a variety of the field's concepts, practices, and procedures. Evaluates and recommends available system management products to support validated user requirements. Aids in the relocation of all types of end user computer equipment as directed. Performs other duties as assigned.

BA/BS in computer science or other relevant discipline; If no BA/BS then 2 additional years of experience.

Minimum of 4 years field experience or in a related area

4. Help Desk System Support Specialist I Off Peak

Provides Tier-1 level Help Desk System Support during Off Peak Hour (6pm-6am Sun-Sat). Includes resolution of end user inquiries, problems, computer communication systems, printer configurations, internet, and network/intra-network problems. Troubleshoots system failure situations, uses diagnostic tools to isolate cause of problems between hardware, system software, and application programs; performs integrity tests and provides solutions using information technology best practice methodologies to restore operations. May provide senior-level support to the IT Help Desk while providing front line phone support for computer software and hardware end users. Maintains incident tracking system records in a timely and efficient manner. Plan and monitor the optimizing of system operation and resource utilization and perform systems capacity analysis and planning. Provide preliminary end user training on use of agency computer systems. May provide guidance/training for less-experienced personnel. Familiar with a variety of the field's concepts, practices, and procedures. Evaluates and recommends available system management products to support validated user requirements. Aids in the relocation of all types of end user computer equipment as directed. Performs other duties as assigned.

BA/BS in computer science or other relevant discipline; If no BA/BS then 2 additional years of experience.

Minimum of 4 years field experience or in a related area

5. Help Desk System Support Specialist II Peak

Provides Tier-2 level Help Desk System Support during Peak Hour (6am to 6pm Sun-Sat). Includes resolution of end user inquiries, problems, computer communication systems, printer configurations, internet, and network/intra-network problems. Troubleshoots system failure situations, uses diagnostic tools to isolate cause of problems between hardware, system software, and application programs; performs integrity tests and provides solutions using information technology best practice methodologies to restore operations. May provide senior-level support to the IT Help Desk while providing front line phone support for computer software and hardware end users. Maintains incident tracking system records in a timely and efficient manner. Plan and monitor the optimizing of system operation and resource utilization and perform systems capacity analysis and planning. Provide preliminary end user training on use of agency computer systems. May provide guidance/training for less-experienced personnel. Familiar with a variety of the field's concepts, practices, and procedures. Evaluates and recommends available system management products to support validated user requirements. Aids in the relocation of all types of end user computer equipment as directed. Performs other duties as assigned.

BA/BS in computer science or other relevant discipline; If no BA/BS then 4 additional years of experience.

Minimum of 6 years field experience or in a related area

6. Help Desk System Support Specialist II Off Peak

Provides Tier-2 level Help Desk System Support II during Off Peak Hours (6pm-6am Sun-Sat). Includes resolution of end user inquiries, problems, computer communication systems, printer configurations, internet, and network/intra-network problems. Troubleshoots system failure situations, uses diagnostic

tools to isolate cause of problems between hardware, system software, and application programs; performs integrity tests and provides solutions using information technology best practice methodologies to restore operations. May provide senior-level support to the IT Help Desk while providing front line phone support for computer software and hardware end users. Maintains incident tracking system records in a timely and efficient manner. Plan and monitor the optimizing of system operation and resource utilization and perform systems capacity analysis and planning. Provide preliminary end user training on use of agency computer systems. May provide guidance/training for less-experienced personnel. Familiar with a variety of the field's concepts, practices, and procedures. Evaluates and recommends available system management products to support validated user requirements. Aids in the relocation of all types of end user computer equipment as directed. Performs other duties as assigned.

BA/BS in computer science or other relevant discipline; If no BA/BS then 4 additional years of experience.

Minimum of 6 years field experience or in a related area

GSA Labor Category Rates

| SIN | Awarded Labor Category | Year 5 8/2/22- 8/1/23 | Year 6 8/2/23- 8/1/24 | Year 7 8/2/24- 8/1/25 | Year 8 8/2/25- 8/1/26 | Year 9 8/2/26- 8/1/27 | Year 10 8/2/27- 8/1/28 |
|--------|---|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|
| 541611 | Acquisition Analyst | \$121.42 | \$124.45 | \$127.57 | \$130.76 | \$134.02 | \$137.37 |
| 541611 | Acquisition Consultant | \$143.50 | \$147.08 | \$150.76 | \$154.53 | \$158.39 | \$162.35 |
| 541611 | Acquisition SME | \$165.57 | \$169.71 | \$173.95 | \$178.30 | \$182.76 | \$187.33 |
| 541611 | Admin Support I* | \$55.19 | \$56.57 | \$57.98 | \$59.43 | \$60.92 | \$62.44 |
| 541611 | Admin Support II* | \$66.23 | \$67.88 | \$69.58 | \$71.32 | \$73.10 | \$74.93 |
| 541611 | Admin Support III* | \$77.27 | \$79.20 | \$81.18 | \$83.21 | \$85.29 | \$87.42 |
| 541611 | Analyst I | \$77.54 | \$79.48 | \$81.47 | \$83.51 | \$85.59 | \$87.73 |
| 541611 | Analyst II | \$99.62 | \$102.11 | \$104.66 | \$107.28 | \$109.96 | \$112.71 |
| 541611 | Analyst III | \$121.70 | \$124.74 | \$127.86 | \$131.05 | \$134.33 | \$137.69 |
| 541611 | Project Manager | \$132.46 | \$135.77 | \$139.16 | \$142.64 | \$146.21 | \$149.86 |
| 541611 | Program Manager I | \$165.57 | \$169.71 | \$173.95 | \$178.30 | \$182.76 | \$187.33 |
| 541611 | Program Manager II | \$193.17 | \$198.00 | \$202.95 | \$208.02 | \$213.22 | \$218.55 |
| 54151S | Help Desk Specialist I – Peak | \$66.19 | \$67.84 | \$69.54 | \$71.28 | \$73.06 | \$74.89 |
| 54151S | Help Desk Specialist I – Off Peak | \$72.81 | \$74.63 | \$76.49 | \$78.41 | \$80.37 | \$82.38 |
| 54151S | Help Desk System Support Specialist I Peak | \$76.70 | \$78.61 | \$80.58 | \$82.59 | \$84.66 | \$86.77 |
| 54151S | Help Desk System Support Specialist I Off Peak | \$84.05 | \$86.15 | \$88.31 | \$90.51 | \$92.78 | \$95.09 |
| 54151S | Help Desk System Support Specialist II Peak | \$99.81 | \$102.30 | \$104.86 | \$107.48 | \$110.17 | \$112.93 |
| 54151S | Help Desk System Support Specialist II Off Peak | \$109.79 | \$112.54 | \$115.35 | \$118.23 | \$121.19 | \$124.22 |

Service Contract Labor Standards/Service Contract Act (SCLS/SCA) Matrix

| SCLS/SCA Eligible Labor Category | SCLS/SCA Equivalent Code Title | Wage Determination No |
|----------------------------------|--------------------------------|----------------------------|
| Admin Support I | 01311 - Secretary I | 2015-4282, Rev 12 12-26-18 |
| Admin Support II | 01312 - Secretary II | 2015-4282, Rev 12 12-26-18 |
| Admin Support III | 01313 - Secretary III | 2015-4282, Rev 12 12-26-18 |

*The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).*